

MCG - Access and Administrator Information

Charity Commission

Full Access: Richard Wane

Admin Access: Tom Merchant

Main MCG Website (Wix) <https://www.maresfieldconservationgroup.org/>

Admin: Tom Merchant

(Committee Sign-In: A22Maresfield)

Back Office Manager/Events Manager: Richard Wane

History Site (maresfield.org) Wordpress Hosting:

Hosting Provider : Fasthosts (fasthosts.co.uk)

Hosting Admin : Jeremy Hendy (website@maresfield.org)

Wordpress Super Admin : Jeremy Hendy

Maresfield.org domain registration

Provider : namecheap.com

Admin : Jeremy Hendy

Maresfield.org domain name servers

Provider : midphase.com (interim on JeH shared server)

Admin : Jeremy Hendy

Maresfield.org email configuration (forwarders and/or email boxes)

Provider : midphase.com (interim on JeH shared server)

Admin : Jeremy Hendy

Email addresses

1. maresfieldconservation@gmail.com

Admin: Tracie Coe

2. MaresfieldPhotos@gmail.com

Admin: Tom Merchant – used for photo competition entries

3. chair@maresfield.org

Email account (send & receive) for use by current Chair

Admin: Jeremy Hendy

4. jeremy.hendy@maresfield.org

Email account (send & receive) used by Jeremy to manage logins, etc for MCG systems.

Email forwarders and distribution lists

These addresses do not have mailboxes, but are configured to forward to one or more recipients. This makes it easier to migrate responsibilities to new and/or additional committee members (or non-committee members).

Admin : Jeremy Hendy

5. committee@maresfield.org

Distribution list to current committee

6. events@maresfield.org

Distribution list to event management team (currently forwarding to Tom, Richard and Jane)

7. treasurer@maresfield.org

Email forwarder to current treasurer personal email

8. history@maresfield.org

Email forwarder to history site team (currently Jeremy) – public address

9. website@maresfield.org

Email forwarder to history site team (currently Jeremy) – non-public address

10. traffic@maresfield.org, traffic.vh@maresfield.org

Logins for for Telraam Traffic Monitoring units Currently forwarding to Jeremy.

WhatsApp

Admins: Graham Shaw, Richard Wane

Facebook

Admins: Caro Shaw / Tracie Coe

Bank Accounts

HSBC – Signatories: Terence Brady, Bruce Milton (each authorised to conduct online banking)

The Charity Bank – Signatories: Terence Brady, Richard Wane, Graham Shaw (any two from three authorised)

MemberMojo

Super Admin: Tracie Coe

Admin: Richard Wane

Stripe

Super Admin: Richard Wane

Admins: Tom Merchant, Terence Brady

Village Hall Bookings (maresfieldvillagehall@gmail.com)

Bookings Contact: Richard Wane

Key Holder: Bruce Milton

Invoicing Contact: Terence Brady

Editions:

V1 November 2025

V2: Jan 2026 JeH – added details of maresfield.org domain, emails & new history site

V3: Jun 2026 – Charity Bank mandate change noted. Graham Shaw replacing Caro Shaw. WhatsApp admins changed. History website details updated, and additional email forwarders noted.