

## **Maresfield Conservation Group (MCG)**

**Registered Charity Number: 1104136**

### **Grant Funding**

MCG may, from time to time make grant funding available for suitable projects (expected to involve amounts in excess of £2,000), based on eligibility and criteria as set out on this document.

#### **Eligibility**

- Applications will be entertained from individuals, groups of individuals, registered charities or other recognised community organisations (e.g. Community Benefit Societies) resident or based within Maresfield.
- 'For profit' private or public companies or businesses will not be expected to be eligible to apply but the eligibility of any applicant is ultimately within the discretion of the Trustees of MCG (the "Trustees").
- An applicant needs to be a member of the MCG to be eligible for any grant.
- Existing Trustees and their relatives or other connections may be involved with an application but Trustees must declare their involvement at the time of the application, if their involvement arises during the time any application is considered, or if approved, when funding is disbursed and spent for the approved purpose.
- Applicants who have received previous grant funding from the MCG may apply for further funding and for different purposes.

If a successful applicant is later found by the Trustees to be or have been ineligible, funding may cease and any funds spent must be re-imbursed to MCG and may be subject to recovery by MCG at the applicant's expense.

## **Criteria**

- Any application must be considered by the Trustees to be consistent with the Aims of the MCG as set out under the MCG's Constitution.
- The Trustees will be particularly interested to hear about requests that will provide something of lasting benefit or value to Maresfield.
- Applications requesting grants by way of capital funding or on-going regular payments will be considered.
- Applicants must specify whether their application will fund the whole of their request or if in part, the basis on which the remaining part of the funding will be provided.
- Applicants may need to present their request in person to a meeting of the Trustees or any appointed sub-committee of the Trustees and supply any documentation as reasonably requested
- Any application must follow the Application Process as set out in this document and as otherwise specified by the Trustees.

## **Application Process**

- Applicants will need to provide a written submission that outlines:
  - how they consider they are an Eligible Applicant and appropriate documentation to confirm their status;
  - the purpose of their proposal, including why they believe that their proposal is in line with the Aims of the MCG as set out in the MCG's Constitution; and
  - clear and detailed costings or payments involved in the submission and the source of proposed funding.
- Applications will be considered by the Trustees of the MCG at a regular meeting (or a special meeting duly called for such purpose) or by a sub-committee duly appointed by the Trustees, as they shall determine.

- In considering applications, MCG cannot commit to any timetable in making a decision.
- Applications are to be submitted to the MCG by email using: [maresfieldconservation@gmail.com](mailto:maresfieldconservation@gmail.com) or as the Committee may determine.

**Note(s):**

- The Eligibility and Criteria as well as all other terms of this document may be assessed and revised by the Trustees at any time and at their discretion.

This document was agreed at an Executive Committee meeting on 14<sup>th</sup> April 2025