

# MARESFIELD CONSERVATION GROUP

## Minutes of the Meeting of the Executive Committee

Held at 7.00pm on Wednesday 16<sup>th</sup> June 2021 at Alpines, High Street, Maresfield.

### Present:

Pat Palmer (PP)	Rob Penfold (RP)
Alex Clarke (AC)	John Smith (JS)
Ian Shaw (IS)	Jacqui Royal (JR)

### 1. APOLOGIES

There were apologies from Dick Thompson and Stan Sadowski.

Stephanie Bassett – Minute Secretary

### 2. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest were declared.

### 3. APPROVAL OF MINUTES DATED 19<sup>th</sup> May 2021

It was agreed that the Minutes be adopted.

### 4. MATTERS ARISING

- Proposed display board of historical sites around Maresfield. This will be a long-term project and discussion followed on the eventual location of the map (i.e. Church or Rec. Ground car parks, Chequers). **RP to investigate finding an artist and costs etc. (still ongoing)**
- AP1 – Chairs for Pavilion PP still waiting to hear.**

### 5. TREASURER'S REPORT- JS

There has been very little activity on the financial side over the past month.

<b>Income</b>	Parish Council Grant	£1,000
	Three members' subscriptions	£ 95
<b>Expenditure</b>	Donation to Church	£ 500
	Current account	£3,111.12
	Interest bearing account	£7,000.00
	Funds held for Village Fete	£1,924.79

### 6. MEMBERSHIP and WEBSITE - SS

**Membership** - We have had a couple of new members in the past month. I thought that the plan devised at the previous meeting for distributing the AGM newsletter and collecting subscriptions by post was spot on. I now have a complete set of addressed envelopes to "members", including those who did not get round to making their subscriptions for 2020/21. These are sorted according to collectors lists and are ready for stuffing when the newsletters and other bits are available. Stan Sadowski has had a couple of responses to his request for volunteer stuffers in addition to Pat and himself. Other willing and able bodies would be most welcome. Many hands make light work.

AP1 - Newsletter – printed copies now with Stan Sadowski. These need to be distributed within 1<sup>st</sup> week of July. Volunteers contact Stan to help stuff envelopes.

It was agreed that the flyers should be folded by having the Proxy Voting Form on top followed by Proposed Change to MCG Constitution, then Executive Committee Nomination Form and finally Subscriptions for 2021/22. The four forms should be folded together and placed on top of Newsletter with the type face showing in order to attract attention.

**Website** - Given all the work done by the Footpaths Group, Stan Sadowski is planning to re-organise the materials which we have into a new chapter. A new MCG and Footpaths Group member - Jo Lawrance – has kindly offered to assist with this job.

Any photos of the Group's contribution to Maresfield in Bloom for the website, please?

## 7. MARESFIELD IN BLOOM

All troughs, planters and hanging baskets have now been planted up with some already in place on the designated site. All have the MCG plaques attached. Watering during the rest of the season has been arranged.

Alex Clarke reported that the half barrel currently situated on the pinch point close to the cemetery gate has not been planted up. AP2 - It was agreed that it should be planted up with Geraniums and then Jacqui Royal will speak to Angie Welton regarding the watering on a regular basis.

## 8. AGM

The Annual General Meeting will be held on Thursday 29<sup>th</sup> July in Maresfield Village Hall, 7.30pm for 8pm start. The hall will be available from 6.30pm in the afternoon if needed.

It was agreed that the AGM should be kept short but that wine, pickies, tea, coffee and biscuits will be available following the close of meeting. AP3 – RP & IS to purchase wine and refreshments and, if necessary, to arrange helpers to serve on the night

AP4 – RP to set up PA system afternoon or early evening.

AP5 – PP to print forms Application Forms to be available on the evening for members who have still not given their email addresses or signed up for gift aid, if appropriate.

AP6 – AC to liaise with Stan with regards to Proxy forms received in the post against any brought in on the evening to ensure no double voting issues,

## 9. FOOTPATHS GROUP

**Training needs to try and ensure continuity in the future.** All agreed that without John Smith the Footpaths Group would be unable to continue in its present form. However, it is hoped that it could still tend to the designated footpaths in Maresfield.

AP7 – JS to share knowledge of paperwork and general organisation needs with the rest of the Group and try to identify possible future leader/leaders.

## **10. A.O.B**

John Smith spoke about his concerns regarding the lack of future projects.

Jacqui Royal pointed out that a lot of work is still required in the church yard and cemetery, particularly grass cutting etc.

Rob Penfold spoke of his concern regarding planning and building issues and their effect on Maresfield in particular and felt we, MCG, should get more involved.

AP8 – It was agreed that we should ask for ideas from members attending the forthcoming AGM. PP to make sure this will be on the agenda.

## **11. DATE OF NEXT MEETING- Wednesday 7<sup>th</sup> July 2021**

(Jacqui Royal has offered to host, depending on weather).

The meeting closed at 8.45pm.